

### Year 11 and 12 V - Grade Alert

This Alert is an indication from classroom teachers that your student is at risk of not receiving subject recognition on their ACT Senior Secondary Certificate. There are two reasons students are at risk of voiding the unit/s:

1. Attendance Concerns: **has less than 90% attendance**, then an alert will have been generated. The Board of Senior Secondary Studies (BSSS) has an *attendance requirement of 90%* for the successful completion of a class.
2. Assessment Concerns: **HAS NOT** submitted/completed enough assessment to be graded, then an alert will also have been generated. The BSSS requires at least 70% of all course work be completed/submitted for the successful completion of a class.
3. Also, on the attached alert if under the reason it states **BOTH**, then an alert was generated for assessment and attendance concerns.

**These Alerts are generated to encourage students:**

1. to review and provide written explanation of any legitimate absences and
2. to negotiate with the relevant teacher/s to complete or submit work to ensure that they have met the requirements of the Board of Senior Secondary Studies. (Please note that late submission will generally impact on a final grade/score outcome, except in circumstances of significant medical documentation.)

**From this Alert students and parents/guardians should:**

1. Contact the relevant classroom teacher for any assessment queries
2. Contact your Student's Link Coordinator or Student Services for attendance issues.

We look forward to working with your child to resolve any concerns.