

McBryde Crescent
WANNIASSA ACT 2903

PO Box 332
ERINDALE CENTRE ACT

Incursion Information for Parents

Dear Parents and Carers,

The following details relate to an incursion for Pre Course Selection Information Session for 2027 which is being organised for Year 10/11/12 Students.

Dates/time: Wednesday 12/08/2026 arrival at 4:30pm for 5pm-6:30pm

Activities: Students will be assisting with the setup of displays, will meet and greet community members and Year 11 2027 students.

Clothing and Equipment: Students should come in neat casual clothing; some helper t-shirts will be available at the Front Office. Bring snacks and a water bottle.

Trip Leader: Mark Armstrong

Cost: Nil **Notes to the front office by:** 11/08/2026

Excursion Risk Assessment: Available at the front office

Contingency: Students will be advised by email of any changes to the above.

Behavioural expectations: Students are expected to follow all staff instructions and interact with others in a safe and respectful manner. If a student engages in unsafe or inappropriate behaviour, a parent or carer will need to collect them.

Staff accompanying students on incursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an incursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

If in the event of an emergency, the teacher in charge is authorized to make arrangements for the welfare of the student (including medical or surgical treatment) at the cost of the parent / guardian (free ambulance transportation only applies in the ACT).

This incursion is not essential to, but enriches curriculum outcomes, and as a result must be paid for by parents if they wish to access it.

Please complete the incursion permission note and return to the front office at Erindale College.

Kind Regards,



Mark Armstrong

Incursion Permission Note

I give permission for my child _____ in year _____ to attend the Erindale College incursion to **Pre Course Selection Information Session on 12/08/2026**. All details as outlined in the Incursion Information for Parents (including contingency plans).

I agree to my child participating in the activities associated with this incursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this incursion.

I agree that my child will be under the authority of the school for the duration of the incursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action.

The Medical Information and consent form only needs to be **completed once/year prior to the first excursion** unless there are changes to the details on this form.

Have you completed a form for the 2026 calendar year? Yes ☐ No ☐

Are there any changes to this form? Yes ☐ No ☐

If yes, an updated *Medical Information and Consent Form* is required to be completed (available through the front office).

Will your child require medication to be administered during the excursion (e.g. allergy medication, pain relief)?

Yes ☐ No ☐

If yes, please complete a *Medication Authorisation and Administration Record* (available through the front office).

Is there any additional information you need to provide to support your child's participation in this excursion?

Yes ☐ No ☐

If yes, please provide these details

Name of Parent/Carer: (please print) _____

Signature: _____ Date: / /