

Incursion Information for Parents

Dear Parents and Carers,

The following details relate to an incursion to the **Active Leisure Centre** to participate in swimming activities and proficiency testing.

Dates/time: Wednesday 19th August 11am-12pm and Tuesday 1st September AFL students 9:00am-10:00am AFLW Students 10:00am-10:55am (during normal class time). Students unable to make any of these sessions can attend Wednesday 9th September 2026 10:30am-11am.

Purpose of excursion: Students will take part in swimming activities to assess their competency and proficiency for the upcoming AFL / AFLW Melbourne Excursion.

Activities: Swimming, Fitness and Rescues & Water Safety.

Clothing and Equipment: Students to bring their own swimmers, goggles, towel and change of clothes.

Transport: Students will meet at the classroom and walk down to the pool as a group.

Organising Teachers: Jason Fleming and Mark Armstrong

Cost: \$0

Notes to the front office by: Note/permission due at least 24hours before session the student will be attending.

Incursion Risk Assessment: Available at the front office

Contingency: Students will be advised by the relevant class Google Classroom page of any changes.

Behavioural expectations: Students are expected to follow all staff instructions and interact with others in a safe and respectful manner. If a student engages in unsafe or inappropriate behaviour, a parent or carer will need to collect them.

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an incursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

If in the event of an emergency, the teacher in charge is authorized to make arrangements for the welfare of the student (including medical or surgical treatment) at the cost of the parent / guardian (free ambulance transportation only applies in the ACT).

Please complete the excursion permission note and return to the front office at Erindale College.

Kind Regards,

Jason Fleming
jason.fleming@ed.act.edu.au

Incursion Permission Note

I give permission for my child _____ in year _____ to attend the Erindale College incursion to the **Erindale Leisure Centre on 19/8/2026, 1/9/2026 or 9/9/2026 for Swimming proficiency testing.**
All details as outlined in the Excursion Information for Parents (including contingency plans)

I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this incursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this incursion.

I agree that my child will be under the authority of the school for the duration of the incursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

The Medical Information and consent form_only needs to be completed once/year prior to the first incursion unless there are changes to the details on this form. Are there any changes to this form?

Yes ☐ No ☐

If yes, an updated *Medical Information and Consent Form* is required to be completed (available through the front office).

Will your child require medication to be administered during the incursion (e.g. allergy medication, pain relief)?

Yes ☐ No ☐

If yes, please complete a *Medication Authorisation and Administration Record* (available through the front office).

Is there any additional information you need to provide to support your child's participation in this incursion?

Yes ☐ No ☐

If yes, please provide these details

Name of Parent/Carer: (please print) _____

Signature: _____

Date: / /